

KIRK HAMMERTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4th JULY IN KIRK HAMMERTON VILLAGE HALL

Present: Cllrs. Paul Townsend (chairman), Jane Jenkins, Karan Main, Chris Eaton, James Talbot, Amanda Kennerley (clerk), 3 members of the public

16/51 - To receive declarations of disclosable pecuniary interest (not previously declared) on any matters of business. NONE

16/52 – To receive apologies and approve reasons for absence. Cllr. Colin Lee (hay fever) APPROVED. Borough Cllr Andrew Paraskos (arrived at item 16/64)

16/53 – To confirm the minutes of the Parish Council meeting held on 16th May 2016. APPROVED

16/54 – Public Participation (We aim to allow approximately 15 minutes for comments and questions. Standing orders are suspended for this item). The Council acknowledged comments made regarding how dark it was around the village green, the overgrown hedge and untidiness at the back of station and at the corner by Coidan Graphite. GH councillor Martin Leather wished to offer comments regarding item 16/60, so it was agreed to discuss this matter next.

16/60 – Update on creating a neighbourhood plan with Green Hammerton Cllr. Chris Eaton attended the latest meeting with GHPC. The idea is for local parishes to work together and apply to HBC for permission to submit a joint Local Plan. The PC approved that in principle they are in agreement of a joint Local Plan, conditional on funding being available and would be willing to earmark £1000 from reserves if necessary. Cllr Eaton agreed to contact the consultant, David Lynch with regard to further details and a possible meeting with KHPC in the future.

16/55 – Planning:

Decisions made by HBC since the last meeting were noted:

16/01093/FUL Skipbridge Filling Station. 2 replacement 60,000l fuel storage vessels and assoc. works – **APPROVED**

16/01115/FUL Mayfield, Station Road. Replacement garage and lean to shed – **APPROVED**

16/01515/DVCON Lingfield Cottage YO26 8EB Variation on cond. 2 to allow 5 Velux roof windows – **APPROVED**

16/01197/DVCON Beechwood YO26 8DG Variations regarding parking and access – **APPROVED**

15/2016 TPO Kirk Hammerton Churchyard (consultation period with affected parties expires 6th July) **CLERK TO RESEND PC OBJECTION**

Decisions made by KHPC since the last meeting were noted:

16/01688/FUL Holdene YO26 8DD Erection of a garden building – **PC OBJECTED** (full details on HBC website)

16/56 – Website update (to comply with the Transparency Code) Cllr. James Talbot had initiated set up of the new website. New photos needed to be taken and an upgrade made to pay for an improved template, which was approved. All initiation costs can be claimed from the Transparency Fund. The new site was to be operational by 1st August. The PC thanked James for his hard work. The PC also wished to thank Bernard Gascoyne for all he has done with the village website since its initiation.

16/57 - Finance

(a) Financial statement was circulated to councillors prior to meeting

		Current A/C (£)		Reserve A/C (£)	
	Carried Forward 27.01.16	1512.75		3624.48	
Date	Transaction	IN	OUT	IN	OUT
01.04.16	YLCA		193.00		
01.04.16	Tockwith Show		200.00		
28.04.16	VAT Return	136.42			
29.04.16	1st Precept	2625.00			
16.05.16	Clerk's wages and expenses		450.23		
16.05.16	Grass Cutting		195.60		
16.05.16	Council Insurance		273.75		
25.05.16	Tower Mint		128.40		
	TOTALS	2761.42	1440.98	0.00	
	BALANCES 14.03.16	2833.19		3624.48	

(b) Accounts approved for payment

Internal Audit £80

DCC request for donation towards upkeep of the churchyard £700

Clerk's Expenses May to July £59.21

(c) To approve NJC pay award of 1% cost of living increase for PC employees – APPROVED. It was also approved to increase the clerk's hours to 18 per month from 1st July to incorporate increased workload and the additional upkeep of the new website (website hours can be claimed from the Transparency Fund for 2016/17)

(d) To approve an application to the Transparency Fund to upgrade the PC website – APPROVED.

16/58 – To arrange a date for a defibrillator awareness session offered by the Yorkshire Ambulance Service –

It was agreed that Cllr. Chris Eaton request new dates for September as July/ August was not a good time to arrange a session. Skipbridge Filling Station were waiting for approval to fund installation of one of the remaining defibrillators. It seemed unlikely that the other defibrillator could be placed at the railway station and it was agreed to take up the offer of siting at the Pavilion on the playing fields with possibly an additional exterior light.

16/59 - Clerks Report (these items need no approval)

The Queen's 90th birthday commemorative coins were distributed to the students at the village school.

16/61 – To review the frequency and areas of grass cutting in the Parish. It was approved to request that Land and Field increase the regularity of grass cutting to 6 cuts a year within the 30 and 40 MPH areas. Hedges cut in the rural areas by NYCC would commence in July as usual.

16/62 – To approve maintenance of the Silver Jubilee Trees – It was approved to request that Land and Field cut back the ivy and trim the Hawthorn growing within these trees for the agreed amount of £50. The school has been informed.

16/63 Correspondence received and circulated by the clerk since last meeting.

- a) NYCC Harrogate Area Committee meeting May 26th
- b) The National Joint Council for Local Government Services (NJC) has reached agreement on a 1% cost of living increase for local council/parish meeting employees with effect from 1 April 2016.
- c) YLCA – Update on new audit regime for smaller authorities April 2017
- d) YLCA – National Association of Local Councils (NALC) – Strategic Plan Delivery 2016/17
- e) Internal Auditors Report
- f) May Crime figures Ribston Ward
- g) TPO Kirk Hammerton Churchyard
- h) YLCA – Seminar July 13th: Find out more about workplace pensions and how it affects your council.
- i) OPCC - Communities Safety Services Fund Applications being received.
- j) YLCA June White Rose Update and training programmes for 2016
- k) Latest update from Pensions Regulator regarding pension schemes
- l) A training session on Standards has been arranged for Parish Councillors by HBC on 6th July at 5.30pm.
- m) Updated Council Sums (commuted sums) including QA% scores
- n) North Yorkshire and East Riding Rural Housing Enabler Newsletter
- o) Queens Award for Voluntary Services applications for 2017 invited
- p) Invitation for Rural Crime Breakfast meeting at Yorkshire Show by Julia Mulligan, PCC for N. Yorkshire.
- q) Invitation to Joint Annual Meeting of YLCA's Saturday 16th July 2pm
- r) HBC Small Grants Scheme. Deadline for applications 15th July.
- s) Electoral review of Harrogate: Draft recommendations.
- t) YLCA Annual Review 2015/16
- u) HBC Parish Consultation Meetings – Review of arrangements
- v) GHPC Arranging meeting date for HBC Local Plan Action Group
- w) SLCC Membership renewal notice
- x) Request from DCC for donation towards upkeep of the churchyard.
- y) Electoral review of Harrogate: Draft recommendations LGBC – hard copy.

16/64 - To consider items for the next agenda – Parish Local Plan.

16/65 – It was agreed that the date of the next meeting will be 5th September 2016

The meeting finished at 20.53