

KIRK HAMMERTON PARISH

COUNCIL

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Minutes of the ANNUAL MEETING OF KIRK HAMMERTON PARISH COUNCIL held at the Methodist Chapel on Monday 8th May 2017 at 7.30p.m.

Present: Cllrs. Paul Townsend, Karan Main, James Talbot, Chris Eaton, Amanda Kennerley (clerk). 2 members of the public.

17/26 **To elect the Chairman** of the Council and receive the Chairman's Declaration of Acceptance of Office. It was approved by all that Paul Townsend be re-elected as Chairman for the coming year and the declaration was signed.

17/27 **To elect the Vice Chairman** and to receive the Vice Chairman's Declaration of Acceptance of Office. It was approved by all that Chris Eaton be elected as Vice-Chairman and the declaration was signed.

17/28 To receive apologies for absence: Cllrs. Colin Lee and Jane Jenkins (Work related) **Approved.**

17/29 To receive declarations of disclosable pecuniary interest (not previously declared) on any matters of business. **None received.**

17/30 To approve the minutes of the meeting held on March 13th 2017. **Approved.**

17/31 Public Participation: Concern was raised regarding a possible planning breach in window design at the Village Hall. The PC informed the member of the public that they had no jurisdiction in this matter and HBC should be contacted (done). The poor broadband speed was also mentioned. This is due to the distance from the main box in GH and cannot be resolved at the moment.

17/32 Planning –

a) Decisions made by HBC since last meeting were noted:

16/03972/FUL Erection of staff dwelling and conversion of existing staff accommodation to form guest accommodation. The Victoria Station Road Cattal for Mr S. Balcombe. **Application Withdrawn**

16/02847/FUL Erection of Meeting House with car park, fence, security gate and lighting and variation of outline pp for erection of 1 dwelling on land adjacent to Hammerton Cars, York Rd for Manor Gospel Trust. **Application Withdrawn**

b) Decisions made by KHPC since last meeting were noted:

17/01137/REM Outline application for erection 1 dwelling with access at Canadaire, York Rd for Mr R Kelly **No Objections**

17/01276/REM Reserved matters application under outline permission 15/01837/OUT for 1 dwelling Casa Mia, York Rd for Mr and Mrs Weatherill **No Objections**

17/33 **To approve and adopt the Standing Orders** for Kirk Hammerton PC. **Approved**

17/34 **To approve the Risk Assessment** (Chairman to sign) **Approved**

17/35 **To approve and adopt the Financial Regulations** for Kirk Hammerton PC. **Approved**

17/36 **Finance: To approve Accounting Statements and Annual Governance Statements on the Annual Return.** These were approved and signed.

(a) The financial statement was circulated to councillors prior to the meeting.

			Current A/C (£)		Reserve A/C (£)	
		Carried Forward 28.02/17	2926.38		3625.65	
Date	CHQ	Transaction	IN	OUT	IN	OUT
20.03.17		Laptop Repayment	80.63			
22.03.17	691	Clerks Wages and exp. (inc laptop)		906.62		
04.04.17	690	HMRC (PAYE)		15.60		
28.04.17		Precept 1st Inst.	2625.00			
		TOTALS	2705.63	922.22		
		BALANCES 28.04.17	4709.79		3625.65	

(b) Accounts approved for payment:

Clerks Wages and exp. Mar-May £509.52+ £96.67= **£606.29**

HMRC (PAYE) **£16.60**

B Gascoyne (outstanding web domain costs) **£24.96**

YLCA membership **£196**

PC Insurance **£280**

Tockwith Show **£100**

17/37 To appoint a parish councillor to represent the parish council on the Abbey Charities Committee. It was approved that Cllr Colin Lee retains his responsibility to this committee for 2017/18.

17/38 **To review the Council asset register. Approved**

17/39 **To review the Council insurance policy and renew. Approved** to renew the Ecclesiastical insurance company's offer of a 3 year long agreement.

17/40 To consider further action regarding a memorial to the victims of the 1943 Halifax DG230 crash. The clerk has contacted the War Memorials Trust which is very cautious about adding further names to a war memorial and would not consider any grant if the name(s) to be added is/are commemorated locally elsewhere. As one of those is in Stonefall cemetery, Harrogate, it would not be possible to include all names on the war memorial. Cost was also prohibitive (£920 approx.). It was suggested that the relative concerned contact the church directly with a view to placing a plaque on the church premises. The names of the victims could still be read out at the war memorial on Remembrance Sunday.

17/41 It was approved to accept the offer from HBC of snowdrop bulbs.

17/42 Defibrillator updates including a possible additional training session (£200), purchasing of external box and approve siting of remaining defibrillator. The Ainsty farm Shop at Skipbridge had generously offered to site the remaining defibrillator on its wall. It was approved that an external box was to be purchased using the remainder of the funds allocated to the defibrillators. Any further training session to be arranged after this defibrillator is in place.

17/43 To consider continued support of the children's tent at The Tockwith Show 2017. It was approved to donate £100 to Tockwith Show and the clerk was to request that the Show committee reconsider the free bus service to and from Kirk Hammerton with an offer to advertise widely in the village and increase the donation.

17/44 To consider donation towards grass cutting of churchyard. The churchyard is now maintained by the same contractor as used by KHPC. As the church cannot reclaim VAT, it was agreed that the clerk contact the church to see if a new arrangement regarding assistance with the grass cutting could be made that would benefit the church further.

17/45 To update on a working party to consider the HBC Local Development Plan and Major Development Proposals around the parish. Names have been put forward for the working party and it was agreed to invite them along with the Oakgate Group (promoting a new settlement located around Cattal station), to a meeting on June 26th which, depending on dates and time schedules, could also be the next PC meeting.

17/46 - Correspondence received and circulated by the Clerk since last meeting:

- a) Promotion of the Dept. Culture, Media and Sport – Better Broadband Campaign poster
- b) YLCA White Rose Update March Edition
- c) Request from KH CofE Primary School for a co-opted governor
- d) YLCA Latest funding and grants bulletin from NALC
- e) March crime figures
- f) YLCA 2017 Governance and Accountability Financial Guide
- g) HBC – Updated Communities Safety services Fund documentation
- h) HBC – Economic and Growth Strategy 2017 -2035
- i) Rural Vulnerability Service – Rural Broadband April 2017
- j) NYCC Rural grass cutting payments 2017 £470.70
- k) Spring Council Matters – Came and Company
- l) Information regarding NYCC works on Skipbridge
- m) HBC – Street naming and numbering information
- n) April crime figures
- o) N Yorks. Open Studios Art Event June 2017 brochure and poster

17/47 Clerk's notes (need no approval)

1. Owners of some properties along Station Road have been asked to trim encroaching hedges.
2. The poor condition of Rathmall Lane had been included in County Council election leaflets so the PC intends to follow this up after the 4th May elections.
3. Land Registry of the OS field is being completed.
4. Declaration of compliance Pensions Regulator is being completed.
5. Update on HBC Small Sustainable Transport Schemes. KHPC submitted a proposal to repair and widen the footpath and support the verge from the school to the allotments.
6. The clerk was asked to contact PC Marie Scott regarding speeding through the village and to provide more detail of April crime figures.

YLCA requested via email 8.5.17 for PC's to include an item on the agenda to appoint up to two councillors to attend the YLCA Branch meeting in their area and to represent the council as voting representatives at those meetings. It was approved to appoint Cllr. Colin Lee as representative.

17/48 To consider items for the next agenda. No new items.

17/49 To confirm the dates and times of ordinary meetings of the Council for the ensuing year. Further meetings to be decided once any meeting with the Oakgate group and the Working Party is finalised.

The meeting, along with the APM closed at 20.54



Amanda Kennerley (clerk)

